

Agenda Supplement 2

22 February 2022

Dear Members

Full Council - 23 February 2022

I am now able to enclose, for consideration, the following reports for the above meeting that were unavailable when the agenda was printed.

- | Item No | Item |
|----------------|---|
| 7d | Approval of Licensing Fees and Charges 2022-23. (Pages 3 - 8)
Attached is a copy of Appendix 1 which has been corrected and replaces that circulated with the agenda. |
| 11(i) | Minutes of Scrutiny Committee - 7 February 2022. (Pages 9 - 14) |
| 11(j) | Minutes of Cabinet - 9 February 2022. (Pages 15 - 22) |

Yours sincerely

Committee Services
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Appendix 1 - Proposed Licensing Fees and Charges 2022/23

Eastbourne Borough Council Licensing Fees and Charges Proposals 2022/2023

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		2021/2022 Current charge £pence	2022/2023 Proposed charge £pence	VAT	Increase in pence	Increase %
1	ENVIRONMENTAL HEALTH LICENSING					
2	Street Trading					
	Application Fee	£25.00	£25.00	e		
3	Daily rate	£30.00	£30.00	e		0.00%
4	Weekly Rate	£175.00	£175.00	e		0.00%
5	Annual Rate	£475.00	£475.00	e	-	0.00%
6	Market Operators	£475.00	£475.00	e		0.00%
7	Concessions	Event by a charity (inc street collections)	Free upon approval from Licensing Officer			
8	Scrap Metal Dealers Act 2013					
9	Site Licence - New	£375.00	£375.00	e	-	0.00%
10	Site Licence - Renewal	£375.00	£375.00	e	-	0.00%
11	Collector - New	£255.00	£255.00	e	-	0.00%
12	Collector - Renewal	£255.00	£255.00	e	-	0.00%
	Licence Variation	£75.00	£75.00	e	-	0.00%
	Misc Licensing					
14	Acupuncture, tattooing ear piercing and electrolysis (Personal)	£41.50	£41.50	e	-	0.00%
15	Acupuncture, tattooing ear piercing and electrolysis (Premises)	£93.00	£93.00		-	0.00%
16	Acupuncture, tattooing ear piercing and electrolysis (Premises + Personal)	£135.00	£135.00		-	0.00%
17	Amendment to regisitered premises				-	
18	Replacement certificate				-	
19	Stage Hypnotism	Not Listed		e		
20	Sex Establishments	Initial Grant of Licence	£3,600.00	e	-	0.00%
21		Annual Renewal	£2,050.00	e	-	0.00%
22		Variation	£1,800.00	e	-	0.00%
23	Zoo Licensing Act 1981	Vet Fee +	Not Listed	e		
24	Guard Dogs Act 1975		Not Listed	e		
25	Dangerous Wild Animals Act 1976	Initial Application Vet fee +	£95.00	e	-	655.00
	Dangerous Wild Animals Act 1976	Renewal Vet Fee +	New	£250.00		689.47%
	Dangerous Wild Animals Act 1976	Variation Vet Fee +	New	£200.00		
26	Total Estimated Annual Income (Misc Licensing)	£5,800.00	£6,300.00		£500.00	8.62%

Agenda Item 7d

27	TAXI LICENSING							
28	Knowledge Test Hackney & Private Hire Retest	£45.00	£45.00	e	-			0.00%
29	CSE, Safeguarding test	TBD						
30	Drivers License Application Fee	£99.00	£99.00	e	-			0.00%
31	Hackney Carriage and Private Hire Driver's Licence (Renewal) 3 Years	£315.00	£315.00	e	-			0.00%
32	Additional DBS fee	£44.00	£44.00	e	-			0.00%
33	Hackney Carriage and / or Private Hire Vehicle Licence	£150.00	£150.00	e	-			0.00%
	Private Hire Operator Licence Application Fee							
34	Private Hire Operator Licence 5 Year Up to 5 Vehicles	£350.00	£350.00	e				0.00%
35	Private Hire Operator Licence 5 Year 6 - 10 Vehicles	£650.00	£550.00	e				-15.40%
36	Private Hire Operator Licence 5 Year 11 - 20 Vehicles	£1,000.00	£800.00	e				-20.00%
37	Private Hire Operator Licence 5 Year 21 - 40 Vehicles	£1,700.00	£1,300.00	e				-23.50%
38	Private Hire Operator Licence 5 Year 41 - 80 Vehicles	£3,500.00	£2,280.00	e				-35.00%
39	Private Hire Operator Licence 5 Year 81 - 100 Vehicles	£4,500.00	£2,800.00	e				-37.80%
40	Private Hire Operator Licence 5 Year 101 + Vehicles	£5,500.00	£3,500.00	e				-36.00%
41	New / Replacement of Lost /Damaged Licence Plates (External)	£40.00	£30.00	e	10.00			-25.00%
42	New / Replacement of Lost /Damaged Licence Plates (Internal)	£10.00	£10.00	e	-			0.00%
43	New / Replacement Doorsigns	£25.00	£10.00	e	15.00			-60.00%
44	Replacement of Driver's Badge	£10.00	£10.00	e	-			0.00%
45	Transfer of Licence Plate to Different Vehicle (Hackney)	£37.50	£37.50	e	-			0.00%
46	Transfer of Licence Plate to Different Vehicle (Private Hire)	£37.50	£37.50	e				
47	Transfer of Ownership (Hackney)	£37.50	£37.50	e	-			0.00%
48	Transfer of Ownership (Private Hire)	£37.50	£37.50	e				
49	Vehicle Change of Use	£37.50	£37.50	e	-			
50	Change of Address	£0.00		e	-			
51	Missed Appointment	£0.00		e	-			
52	Total Estimated Annual Income (Taxi Licensing)	£84,550.00	£72,300.00		-	12,250.00		-14.49%

53	Licensing Act 2003					
54	Premises Licence and Club Premises Certificates	Statutory fees apply as shown below				
55	(Licence fees are linked to non-domestic rateable value of the premises)					
	Application Fee					
56	Band A	£100.00	£100.00	e	-	0.00%
57	Band B	£190.00	£190.00	e	-	0.00%
58	Band C	£315.00	£315.00	e	-	0.00%
59	Band D	£450.00	£450.00	e	-	0.00%
60	Band E	£635.00	£635.00	e	-	0.00%
61	Annual Charge				-	
62	Band A	£70.00	£70.00	e	-	0.00%
63	Band B	£180.00	£180.00	e	-	0.00%
64	Band C	£295.00	£295.00	e	-	0.00%
65	Band D	£320.00	£320.00	e	-	0.00%
66	Band E	£350.00	£350.00	e	-	0.00%
67	Minor variation application	£89.00	£89.00	e	-	0.00%
68	Dis Application DPS	£23.00	£23.00	e	-	0.00%
69	Personal Licence	£37.00	£37.00	e	-	0.00%
70	Tempory Event Notice	£21.00	£21.00	e	-	0.00%
71	Theft, loss etc of premises licence summary	£10.50	£10.50	e	-	0.00%
72	Application for a provisional statement where premises being built etc.	£315.00	£315.00	e	-	0.00%
73	Notice of change of name or address	£10.50	£10.50	e	-	0.00%
74	Application to vary a licence to specify individual as Designated Premises Supervisor	£23.00	£23.00	e	-	0.00%
75	Application for transfer of Premises Licence	£23.00	£23.00	e	-	0.00%
76	Interim authority notice following death etc. of licence holder	£23.00	£23.00	e	-	0.00%
77	Theft, loss etc. of certificate or summary	£10.50	£10.50	e	-	0.00%
78	Notification of change of name or alteration of rules of club	£10.50	£10.50	e	-	0.00%
79	Change of relevant registered address of club	£10.50	£10.50	e	-	0.00%
80	Theft, loss etc. of Tempory Event Notice	£10.50	£10.50	e	-	0.00%
81	Theft, loss etc. of Personal Licence	£10.50	£10.50	e	-	0.00%
82	Duty to notify of change of name or address	£10.50	£10.50	e	-	0.00%
83	Right of freeholder etc. to be notified of licensing matters	£21.00	£21.00	e	-	0.00%
84	Premises Licenses Additional Fees					
85	Total Estimated Annual Income (Licensing Act 2003)	£101,100.00	£103,300.00		2,200.00	2.18%

Where the number of people that the applicant allows on the premises at any one time is 5,000 or more an additional fee will be charged.

LICENSING**ANIMAL WELFARE**

90	Animal Welfare Regs 2018 Dog Day Care		£225.00	£225.00	e	-	0.00%
91	Animal Welfare Regs 2018 Sale of animals		£250.00	£250.00	e	-	0.00%
92	Animal Welfare Regs 2018 Breeding Dogs	Vet Fee + 1st inspection only	£250.00	£250.00	e	-	0.00%
93	Animal Welfare Regs 2018 Cat and Dog Home Boarding		£225.00	£225.00	e	-	0.00%
94	Animal Welfare Regs 2018 Horses (upto 10)	Vet Fee +	£250.00	£250.00	e	-	0.00%
95	Animal Welfare Regs 2018 Horses (between 11and 20)	Vet Fee +	£316.00	£316.00	e	-	0.00%
96	Animal Welfare Regs 2018 Horses (More than 20)	Vet Fee +	£415.00	£415.00	e	-	0.00%
97	Animal Wefare Regs 2018 Keeping or training animals		£145.00	£145.00	e	-	0.00%
98	Animal Welfare Regs 2018 Dog Day Care ADDITIONAL ACTIVITY		£69.00	£69.00	e	-	0.00%
99	Animal Welfare Regs 2018 Sale of animals ADDITIONAL ACTIVITY		£91.00	£91.00	e	-	0.00%
100	Animal Welfare Regs 2018 Breeding Dogs ADDITIONAL ACTIVITY		£101.00	£101.00	e	-	0.00%
101	Animal Welfare Regs 2018 Cat and Dog Home Boarding ADDITIONAL ACTIVITY		£59.00	£59.00	e	-	0.00%
102	Animal Welfare Regs 2018 Horses (upto 10) ADDITIONAL ACTIVITY		£107.00	£107.00	e	-	0.00%
103	Animal Welfare Regs 2018 Horses (between 11 and 20) ADDITONAL ACTIVITY		£123.00	£123.00	e	-	0.00%
104	Animal Welfare Regs 2018 Horses (More than 20) ADDITIONAL ACTIVITY		£251.00	£251.00	e	-	0.00%
105	Animal Wefare Regs 2018 Keeping or training animals ADDITIONAL ACTIVITY		£46.00	£46.00	e	-	0.00%
106	Animal Welfare Regs 2018 Dog Day Care PLV		£138.00	£138.00	e	-	0.00%
107	Animal Welfare Regs 2018 Sale of animals PLV		£144.00	£144.00	e	-	0.00%
108	Animal Welfare Regs 2018 Breeding Dogs PLV		£156.00	£156.00	e	-	0.00%
109	Animal Welfare Regs 2018 Cat and Dog Home Boarding PLV		£113.00	£113.00	e	-	0.00%
110	Animal Welfare Regs 2018 Horses (up to 10) PLV		£162.00	£162.00	e	-	0.00%
111	Animal Welfare Regs 2018 Horses (between 11 and 20) PLV		£177.00	£177.00	e	-	0.00%
112	Animal Welfare Regs 2018 Horses (More than 20) PLV		£305.00	£305.00	e	-	0.00%
113	Animal Wefare Regs 2018 Keeping or training animals PLV		£145.00	£145.00	e	-	0.00%
114	Animal Welfare Regs 2018 Dog Day Care RESCORE		£115.00	£115.00	e	-	0.00%
115	Animal Welfare Regs 2018 Sale of animals RESCORE		£101.00	£101.00	e	-	0.00%
116	Animal Welfare Regs 2018 Breeding Dogs RESCORE		£111.00	£111.00	e	-	0.00%
117	Animal Welfare Regs 2018 Cat and Dog Home Boarding RESCORE		£90.00	£90.00	e	-	0.00%
118	Animal Welfare Regs 2018 Horses (up to 10) RESCORE		£117.00	£117.00	e	-	0.00%
119	Animal Welfare Regs 2018 Horses (between 11 and 20) RESCORE		£133.00	£133.00	e	-	0.00%
120	Animal Welfare Regs 2018 Horses (More than 20) RESCORE		£261.00	£261.00	e	-	0.00%
121	Animal Wefare Regs 2018 Keeping or training animals RESCORE		N/A	N/A	e		
122	Animal Welfare Regs 2018 Dog Day Care APPEAL		£82.00	£82.00	e	-	0.00%
123	Animal Welfare Regs 2018 Sale of animals APPEAL		£71.00	£71.00	e	-	0.00%
124	Animal Welfare Regs 2018 Breeding Dogs APPEAL		£87.00	£87.00	e	-	0.00%
125	Animal Welfare Regs 2018 Cat and Dog Home Boarding APPEAL		£60.00	£60.00	e	-	0.00%
126	Animal Welfare Regs 2018 Horses (up to 10) APPEAL		£87.00	£87.00	e	-	0.00%
127	Animal Welfare Regs 2018 Horses (between 11 and 20) APPEAL		£103.00	£103.00	e	-	0.00%
128	Animal Welfare Regs 2018 Horses (More than 20) APPEAL		£231.00	£231.00	e	-	0.00%
129	Animal Wefare Regs 2018 Keeping or training animals APPEAL		N/A	N/A	e		
130	Total Estimated Annual Income (Animal Welfare Licensing)		£1,000.00	£1,000.00		-	0.00%

131	Gambling Act 2003									
132	<u>Lotteries (Statutory Fee)</u>	Initial	£40.00	£40.00	e	-	-	0.00%		
133		Renewal	£20.00	£20.00	e	-	-	0.00%		
134	<u>Gaming Machines (Licensed Premises - Licensing Act 2003)</u>	Statutory Fees								
135	Notify Licensing Authority of intention to provide a maximum of 2 gaming machines - category C and/or D		£50.00	£50.00	e	-	-	0.00%		
136	New licensed premises gaming permit		£150.00	£150.00	e	-	-	0.00%		
137	Vary an existing licensed premises gaming permit		£100.00	£100.00	e	-	-	0.00%		
138	Transfer an existing licensed premises gaming permit		£25.00	£25.00	e	-	-	0.00%		
139	Annual Fee (Permits over 2 machines)		£50.00	£50.00	e	-	-	0.00%		
140	<u>Bingo Premises Licence</u>	Statutory Fees								
141	Annual Fee		£800.00	£800.00	e	-	-	0.00%		
142	Application to vary a licence		£1,500.00	£1,500.00	e	-	-	0.00%		
143	Application to transfer a licence		£1,000.00	£1,000.00	e	-	-	0.00%		
144	Application for reinstatement of a licence		£1,000.00	£1,000.00	e	-	-	0.00%		
145	Application for provisional statement		£2,700.00	£2,700.00	e	-	-	0.00%		
146	Application for a new premises licence		£2,700.00	£2,700.00	e	-	-	0.00%		
147	Application for a new premises licence (Provisional Statement Holder)		£1,000.00	£1,000.00	e	-	-	0.00%		
148	<u>Adult gaming centre premises licence</u>	Statutory Fees								
149	Annual Fee		£800.00	£800.00	e	-	-	0.00%		
150	Application to vary a licence		£800.00	£800.00	e	-	-	0.00%		
151	Application to transfer a licence		£1,000.00	£1,000.00	e	-	-	0.00%		
152	Application for reinstatement of a licence		£1,000.00	£1,000.00	e	-	-	0.00%		
153	Application for provisional statement		£1,500.00	£1,500.00	e	-	-	0.00%		
154	Application for a new premises licence		£1,500.00	£1,500.00	e	-	-	0.00%		
155	Application for a new premises licence (Provisional Statement Holder)		£1,500.00	£1,500.00	e	-	-	0.00%		
156	<u>Club Gaming/Machine Permit</u>	Statutory Fees								
157	Application for a new permit		£200.00	£200.00	e	-	-	0.00%		
158	Application for a permit (Club Premises Certificate Holder)		£100.00	£100.00	e	-	-	0.00%		
159	Application for a permit (Existing Operator)		£100.00	£100.00	e	-	-	0.00%		
160	Application to vary a permit		£100.00	£100.00	e	-	-	0.00%		
161	Renewal		£200.00	£200.00	e	-	-	0.00%		
162	Renewal (Club Premises Certificate Holder)		£100.00	£100.00	e	-	-	0.00%		
163	Annual Fee		£50.00	£50.00	e	-	-	0.00%		
164	Copy of Permit		£15.00	£15.00	e	-	-	0.00%		

165	<u>Betting premises (Track licence)</u>	Statutory Fees				-	
166	Annual Fee		£800.00	£800.00	e	-	0.00%
167	Application to vary a licence		£1,000.00	£1,000.00	e	-	0.00%
168	Application to transfer a licence		£800.00	£800.00	e	-	0.00%
169	Application for reinstatement of a licence		£800.00	£800.00	e	-	0.00%
170	Application for provisional statement		£2,000.00	£2,000.00	e	-	0.00%
171	Application for a new premises licence		£2,000.00	£2,000.00	e	-	0.00%
172	Application for a new premises licence (Provisional Statement Holder)		£800.00	£800.00	e	-	0.00%
						-	
173	<u>Betting premises (other) licence</u>	Statutory Fees				-	
174	Annual Fee		£500.00	£500.00	e	-	0.00%
175	Application to vary a licence		£1,200.00	£1,200.00	e	-	0.00%
176	Application to transfer a licence		£1,000.00	£1,000.00	e	-	0.00%
177	Application for reinstatement of a licence		£1,000.00	£1,000.00	e	-	0.00%
178	Application for provisional statement		£2,300.00	£2,300.00	e	-	0.00%
179	Application for a new premises licence		£2,300.00	£2,300.00	e	-	0.00%
180	Application for a new premises licence (Provisional Statement Holder)		£1,000.00	£1,000.00	e	-	0.00%
						-	
181	<u>Temporary use notice</u>		£250.00	£250.00	e	-	0.00%
						-	
182	<u>Family entertainment centre premises licence</u>	Statutory Fees				-	
183	Annual Fee		£600.00	£600.00	e	-	0.00%
184	Application to vary a licence		£800.00	£800.00	e	-	0.00%
185	Application to transfer a licence		£800.00	£800.00	e	-	0.00%
186	Application for reinstatement of a licence		£800.00	£800.00	e	-	0.00%
187	Application for provisional statement		£1,500.00	£1,500.00	e	-	0.00%
188	Application for a new premises licence		£1,500.00	£1,500.00	e	-	0.00%
189	Application for a new premises licence (Provisional Statement Holder)		£800.00	£800.00	e	-	0.00%
						-	
190	<u>Family Entertainment Centre Gaming Machine Permit</u>	Statutory Fees				-	
191	Application for a new permit		£300.00	£300.00	e	-	0.00%
192	Renewal		£300.00	£300.00	e	-	0.00%
193	Application to Substitute name		£25.00	£25.00	e	-	0.00%
194	Copy of permit		£15.00	£15.00	e	-	0.00%
						-	
195	Total Estimated Annual Income (Gambling Act 2003)		£12,900.00	£13,550.00		650.00	5.04%
						-	
						-	
194	TOTAL ESTIMATED ANNUAL INCOME FOR ALL LICENSING SERVICES		£205,350.00	£196,450.00	-	8,900.00	-4.33%



Working in partnership with **Eastbourne Homes**

Scrutiny Committee

Minutes of meeting held in Court Room at Eastbourne Town Hall, Grove Road, BN21 4UG on 7 February 2022 at 6.00 pm.

Present:

Councillor Tony Freebody (Chair).

Councillors Steve Wallis (Deputy-Chair), Josh Babarinde, Peter Diplock, Jane Lamb, Amanda Morris and Robert Smart.

Officers in attendance: Lee Banner (Transformation Programme Manager), Philip Brown (Property Lawyer), Jane Goodall (Environment Lead), Homira Javadi (Chief Finance Officer), Oliver Jones (Lead, Housing, Homelessness & Community Safety), Ola Owolabi (Deputy Chief Finance Officer (Corporate Finance)), Leigh Palmer (Head of Planning) and Nick Peeters (Committee Officer).

Also in attendance: Chief Inspector Di Lewis (Sussex Police).

41 Minutes of the meeting held on 29 November 2021

Resolved that the minutes of the meetings held on 29 November 2021 were submitted and approved and signed as a correct record by the Chairman.

42 Apologies for absence / declaration of substitute members

Apologies for absence were received from Councillor Burton.

43 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct

There were none.

44 Questions by members of the public

There were none.

45 Urgent items of business

There were none.

46 Right to address the meeting/order of business

There were no requests.

47 Assurance Review

The report was presented by Homira Javadi, Chief Finance Officer. During discussion the following points were highlighted.

- Recommendations from the Chartered Institute of Public Finance and Accountancy (CIPFA), appendix 1 to the Report.
- 1.5 - the focus of debt recovery was primarily on rent arrears for existing commercial tenants. However, over the previous two years, there had also been active support for business rates, council tax and grants and loans payments, and It was recognised that the Council was now operating in a more difficult environment. At the point at which the final version of the Report had been produced, deferred (holiday payments) were still being provided to tenants. The Council was carefully monitoring any risks associated with the reprogramming of debt.
- 1.7 the work of the Council, tourism economy, and coastal protection through the Environment Agency, meant that a collaborative effort was needed to support the Seafront Strategy.
- 6.1 – the savings/efficiencies identified as ‘highways and transport’ for districts/boroughs relates to car-park income.
- The recommendations from CIPFA were based on arriving at a financially stable point and did not necessarily take into account the strategic value of the assets to Eastbourne Borough The linking of the capitalisation to the revenue shortfall was a technical accounting solution. The link was needed to provide financial resources to pay for the deficit created by the Covid pandemic. The disposal of financial assets would reduce the need for borrowing and the additional cost of borrowing, to pay for capitalisation.
- The key areas in the CIPFA recommendations would be focussed on and There was a commitment to deliver whatever was critical to provide a sustainable, financial environment.

Resolved to note the report

48 Eastbourne Public Spaces Protection (Anti-social Driving) Order 2022

Oliver Jones, Housing, Homelessness & Community Safety Lead, presented the report. Chief Inspector Di Lewis, Sussex Police, also addressed the Committee. During discussion the following points were highlighted:

- The public space protection order (PSPO) could be varied during its term if displacement to other areas of the Borough was recognised. The data during and outside of the periods when the Order was being actioned would be monitored, as would its impact.
- The implementation and actioning of the order would have an impact on the

Police's resources. However, the demand on Police resources would potentially be reduced in the future, through having the Order in place. The public were encouraged to report incidents through Operation Crackdown.

- Sussex Police already used 'engage, encourage and explain' as a model to try and change the behaviours behind the anti-social incidents, before considering enforcement. Local neighbourhood poling teams had been supported during Covid in engaging with the public and educating in areas such as the impact of vehicle noise.
- There were other areas of anti-social behaviour that impacted on the Town and any dialogue with Members who had previous experience and ideas on how to engage with those responsible for the behaviour was welcome.
- Proving a link between car users and incidents of littering was difficult and part of the process in producing the Order was the ability to legally put in place the prohibitions included in the Order and demonstrate proportionality.
- Traffic calming measures by East Sussex County Council were welcome, however, they were normally dependent on killed and seriously injured data, rather than on the number of reported incidents.
- The next stage of the implementation of the order would be public consultation and although the areas identified for its use were data led, if there were significant responses regarding other locations, this would be looked at.
- The officers in Sussex Police and the Council who had worked on the production of the Order were thanked for their work towards addressing the issue of anti-social driving and the recommendations for the implementation of the Order were warmly welcomed by the Committee.

Resolved to note the report and unanimously support the Officer recommendations to the Cabinet.

49 Eastbourne & Lewes Community Safety Partnership - Annual Report (Eastbourne)

Oliver Jones, Housing, Homelessness & Community Safety Lead, presented the report. Chief Inspector Di Lewis, Sussex Police, also addressed the Committee. During discussion the following points were highlighted:

- It was recognised that it was a minority of houses of multiple occupation (HMOs) where residents displayed criminal and anti-social behaviour and that further work was needed in this area. Joint outreach work had been undertaken to provide local healthcare and support. The main issue was the high turnover of residents in HMOs which made it difficult to provide a sustainable support infrastructure. The Violence Reduction Unit had been linked into the ongoing work and had multi-agency buy-in.

- The £420,000 funding for the Safer Streets Initiative, referred to in the report, was for 2019/2020 and detail was provided in the previous year's report – detail on the outcomes of the funding were available and the impact of the spending was being monitored.
- Members agreed that further oversight by the Committee of the inspection and governance of HMOs should be undertaken and added to its work programme.

Resolved to note the report.

50 Recovery and Reset

Lee Banner, Transformation Programme Manager, presented the report. During discussion the following points were highlighted:

- Future updates would provide more detail and context for the Recovery and Reset Programme savings.
- The Strategic Property Board was responsible for reviewing the business cases for proposals and if deliverable, putting the proposals forward to the Cabinet. Other than areas where commercial sensitivities prevent it from being available, Members were able to access the details of the proposals.

Resolved to note the report.

51 General Fund Revenue Budget 2022/23 and Capital Programme

Homira Javadi, Chief Finance Officer, presented the report. During discussion the following points were highlighted:

- Members expressed concern over the length of the finance reports and the level of detail included. Members requested that more concise and accessible reports be made available to Members and the public in the future.
- The departmental lines detailed in the General Fund Budget were kept as they were to provide context from the previous year and allow for any variations the Budget. The starting point for the current Budget was the 2020/2021 Budget. The cost of capitalisation would be financed through capital receipts and this was reflected in the Budget provision.

Resolved to note the report.

52 Treasury Management and Prudential Indicators 2022/23, Capital Strategy & Investment Strategy

Olo Owolabi, Deputy Chief Finance Officer, presented the report. During discussion the following points were highlighted:

- Table 2 of appendix E to the report provided figures for the Capital programme. Further detail and analysis on the capital receipts, capital grants and capital reserves could be provided. An analysis and more detail on the Council's 'own reserves' was also requested.
- Appendix 3 of the General Fund report detailed the Capital programme and showed the Council's level of borrowing decreasing.

Resolved to note the report.

53 Housing Revenue Account (HRA) Revenue Budget and Rent Setting 2022/23 and HRA Capital Programme 2021-25

Homira Javadi, Chief Finance Officer, presented the report. There was no discussion on the item.

Resolved to note the report.

54 Litter and Fly-tipping Reduction Strategy 2022

Jane Goodall, Environment Lead, presented the report. During discussion the following points were highlighted:

- The suggestion of an action that looked at working more closely with businesses such as fast-food companies in the Borough, to tackle levels of littering at source, was welcome and would be built into the Action Plan. Education and individual responsibility were also factors to be considered.
- Concern was expressed at the levels of fixed penalty notices imposed for littering and dog fouling, and whether the income generated was ring-fenced for environmental work. Members felt that more work was needed on enforcement, particularly around dog-fouling.
- There was concern that the 'Go To' recycling bins sited on the Seafront were contaminated to a point where the contents ended up in general waste. However, it was considered that, overall, the impact of their use was a positive one.
- The fly-tipping incident in the previous summer, in the Town Centre, had been dealt with as an operational response and pre-dated the implementation of the Strategy.
- The number of incidents of fly-tipping recorded for quarter 3 had reduced from Quarter 2.
- More widespread advertising and communicating of the 'Report it' app was requested.

Resolved to note the report.

55 A Coastal Concordat for England

Leigh Palmer, Head of Planning, presented the report. During discussion the following points were highlighted:

- A Member felt that the proposals and recommendations in the Report would lead to an erosion of local democracy.
- Councillor Smart proposed the following recommendation – ‘That the Scrutiny Committee does not believe that local democracy is improved by the proposal for a coastal concordat and advises against it’. The recommendation was not seconded and therefore dismissed.

Resolved to note the report.

56 Forward Plan of Decisions

The Chair, Councillor Freebody, introduced the Forward Plan of Cabinet decisions.

Resolved to note the Forward Plan of Cabinet decisions.

57 Scrutiny Work Programme

The Chair, Councillor Freebody introduced the Scrutiny Committee’s work programme.

- Members requested that the licensing of houses of multiple occupancy be added to the work programme.

Resolved to note the Committee’s work programme.

The meeting ended at 8.20 pm

Councillor Tony Freebody (Chair)



Working in partnership with **Eastbourne Homes**

Cabinet

Minutes of meeting held in Court Room at Eastbourne Town Hall, Grove Road, BN21 4UG on 9 February 2022 at 6.00 pm.

Present:

Councillor David Tutt (Chair).

Councillors Stephen Holt (Deputy-Chair), Margaret Bannister, Alan Shuttleworth and Colin Swansborough.

Officers in attendance:

Robert Cottrill (Chief Executive), Homira Javadi (Chief Finance Officer), Ian Fitzpatrick (Deputy Chief Executive and Director of Regeneration and Planning), Tim Whelan (Director of Service Delivery), Becky Cooke (Assistant Director for Human Resources and Transformation), Jane Goodall (Strategy and Partnership Lead, Quality Environment), Ola Owolabi (Deputy Chief Finance Officer (Corporate Finance)), Simon Russell (Head of Democratic Services) and Kate Slattery (Solicitor).

Also in attendance:

Councillor Kshama Shore OBE (Shadow Cabinet Member) and Councillor Robert Smart (Opposition Leader).

38 Minutes of the meeting held on 1 December 2021

The minutes of the meeting held on 1 December 2021 were submitted and approved and the Chair was authorised to sign them as a correct record.

39 Apologies for absence

An apology for absence was reported from Councillor Whippy.

40 Declaration of members' interests

Councillor Holt declared a personal interest in agenda item 14 (Eastbourne & Lewes Community Safety Partnership – Annual Report (Eastbourne) due to his role with Your Eastbourne BID (Business Improvement District). He remained in the room and voted on the item.

41 Questions by members of the public

The Cabinet received a public question from Gaynor Sedgewick, in relation to the repair and restoration of Eastbourne Bandstand. A verbal response was provided by Councillor Tutt at the meeting.

42 Assurance Review

The Cabinet considered the report of the Chief Executive and Chief Finance Officer, covering the findings and recommendations of the CIPFA assurance review.

Visiting members, Councillors Shore and Smart, addressed the Cabinet on this item.

Resolved (Key decision):

(1) To note and accept the CIPFA assurance review.

(2) To note and endorse the CIPFA recommendations subject to the comments and observations set out in paragraph 3.2 of the report.

(3) To incorporate agreed recommended actions arising from the CIPFA assurance review into the overall Recovery and Reset programme's priority-based budget proposals, and to reflect this in the upcoming 2022/23 refresh of the corporate plan.

(4) To continue consideration of priority asset disposals in order to meet the obligations and commitments set out in this report.

Reason for decisions:

To enable the Recovery and Reset programme to continue in a structured way whilst incorporating the CIPFA assurance review recommendations, and meeting the capitalisation challenges.

43 Recovery and Reset Programme

The Cabinet considered the report of the Chief Executive, updating it on progress of the Recovery and Reset Programme.

Visiting member, Councillor Shore, addressed the Cabinet on this item.

Thanks were conveyed to Officers and Cabinet members for their work as part of the Recovery and Reset Programme, that had led to an overachievement on the 2021/22 savings target, which had contributed to reducing the gap forecast in 2022/23.

Resolved (Non-key decision):

(1) To note the progress made with the Recovery and Reset Programme

(2) To note the Recovery and Reset savings (including the Priority Based Budget savings) at Appendix A.

Reason for decisions:

The Recovery and Reset Programme provides a structured and accountable approach for delivering the level of significant organisational change needed to respond to current and future challenges. This work is sufficiently developed for its management and oversight to now form part of the council's business as usual activity.

44 General Fund Revenue Budget 2022/23 and Capital Programme

The Cabinet considered the report of the Chief Finance Officer, asking it to recommend to Full Council, the updated General Fund budget and updated Medium Term Financial Strategy, together with the updated Capital Programme position. The proposed 1.99% rise in council tax would enable the council to continue delivering essential frontline services to residents and businesses in the wake of the huge impact Covid-19 had left on its finances.

Visiting member, Councillor Smart, addressed the Cabinet on this item.

In presenting the report, Councillor Holt advised of an amendment to the Band D charge, as originally set out in officer recommendation (2) of the report. This was unanimously accepted by Cabinet and detailed below.

Recommended to Full Council (Budget and policy framework):

(1) The General Fund budget for 2021/22 (Revised) and 2022/23 (original).

(2) An increase in the Council Tax for Eastbourne Borough Council of 1.99% (per annum) resulting in a Band D charge for general expenses of £261.85 (per annum) for 2022/23.

(3) The revised General Fund capital programme 2022/23 as set out at Appendix 3 to the report.

(4) That Cabinet endorses the continuation of the Flexible use of Capital Receipts and refers on to Council for approval.

(5) To note the section 151 Officer's sign off as outlined in the report.

Reason for decisions:

The Cabinet must recommend to Full Council the setting of a revenue budget and associated Council tax for the forthcoming financial year by law.

45 Treasury Management and Prudential Indicators 2022/23, Capital Strategy & Investment Strategy

The Cabinet considered the report of the Chief Finance Office, asking it to recommend the Council's Annual Treasury Management Strategy, Capital Strategy and Investment Strategy together with the Treasury and Prudential

Indicators to Full Council.

Visiting member, Councillor Smart, addressed the Cabinet on this item.

Thanks were conveyed to the Deputy Chief Finance Officer and the Finance team for their work as outlined in the report.

Recommended to Full Council (Budget and policy framework):

- (1) To approve the Treasury Management Strategy and Annual Investment Strategy for 2022/23 as set out at Appendix A to the report;
- (2) To approve the Minimum Revenue Provision Policy Statement 2022/23 as set out at paragraph 8 in the report.
- (3) To approve the Prudential and Treasury Indicators 2022/23 to 2024/25, as set out at paragraph 6 in the report.
- (4) To approve the Capital Strategy set out at Appendix E to the report.

Reason for decisions:

It is a requirement within the budget setting process for the Council to review and approve the Prudential and Treasury indicators, Treasury Strategy, Capital Strategy and Investment Strategy.

46 Housing Revenue Account (HRA) Revenue Budget and Rent Setting 2022/23 and HRA Capital Programme 2021-25

The Cabinet considered the report of the Chief Finance Officer, asking it to recommend to Full Council, the detailed Housing Revenue Account (HRA) budget proposals, rent levels, service charges and heating costs for 2022/23, and the HRA Capital Programme 2021-25.

The Deputy Chief Executive and Director of Regeneration and Planning added that the Council would be looking to support those that would be experiencing hardship as a result of the increase in the cost of living.

Recommended to Full Council (Budget and policy framework):

- (1) The HRA budget for 2022/23 and revised 2021/22 budget as set out at Appendix 1 to the report.
- (2) That social and affordable rents (including Shared Ownership) are increased by 4.1% in line with government policy.
- (3) That the average General Needs Housing Benefit (HB) Eligible service charge will be £5.04 per week
- (4) That the average HB Eligible service charge for Retirement Housing will be

£35.85 per week

- (5) That the Support charge for Retirement Housing will be £5.44 per unit.
- (6) That the average Non-HB Eligible heating charges will be £3.49 per week.
- (7) That the average non-HB Eligible water charges will be £3.33.
- (8) That Garage rents are increased by 4.86% (September RPI).
- (9) To grant delegated authority to the Chief Executive, in consultation with the Cabinet Portfolio holders for Financial Services and Direct Assistance Service and the Chief Finance Officer to finalise Eastbourne Homes' Management Fee and Delivery Plan.
- (10) The HRA Capital Programme as set out at Appendix 2 to the report.

Reason for decisions:

The Cabinet has to recommend to Full Council the setting of the HRA revenue and capital budget and the level of social and affordable housing rents for the forthcoming year.

47 Litter and Fly-tipping Reduction Strategy 2022 - 2027

The Cabinet considered the report of the Director of Service Delivery, setting out the council's approach to reducing litter, fly-tipping, graffiti and associated environmental issues. The Strategy detailed the council's commitment to tackling fly-tipping, littering, graffitiing and dog fouling through education, investigation, and enforcement activity where there is evidence of environmental crimes.

Visiting member, Councillor Shore, addressed the Cabinet on this item.

Resolved (Key decision):

- (1) To approve the Litter and Fly-tipping Reduction Strategy 2022-2027 set out at Appendix 1 to the report.
- (2) To approve the associated Action Plan, set out at Appendix 2 to the report.

Reason for decision:

To reduce littering in Eastbourne, with the majority of residents viewing it as totally unacceptable. Volunteer litter picking groups feel supported by the council and all residents value the council's work to tackle litter, dog fouling, fly-tipping and graffiti.

48 Eastbourne Public Spaces Protection (Anti-social Driving) Order 2022

The Cabinet considered the report of the Director of Service Delivery, enabling it to consider a proposal to introduce a Public Spaces Protection Order (PSPO) to address the incidence of anti-social driving in several locations across Eastbourne.

The Director of Service Delivery confirmed that Sussex Police had confirmed that they would be able to provide the level of enforcement required, should the Order be implemented.

Resolved (Key decision):

(1) To approve, as a draft only, the Public Spaces Protection Order (the Order) as set out at Appendix B to the report.

(2) To delegate authority to the Director of Service Delivery:

- i. to carry out statutory consultation on the draft Order;
- ii. if necessary, to amend the draft Order in light of consultation responses and seek approval from the Lead Cabinet Member for Disabilities and Community Safety;
- iii. to make and publicise the definitive Order in accordance with relevant legislation;
- iv. to put in place arrangements, including with external parties, to enforce the Order; and
- v. to keep the Order under review; to bring to Cabinet any variation considered necessary to the Order during its three-year term; and at the end of that term extend the period for which it has effect, if considered necessary on statutory grounds.

Reason for decisions:

To address the incidence of anti-social driving in a number of locations across Eastbourne.

49 Eastbourne & Lewes Community Safety Partnership - Annual Report (Eastbourne)

The Cabinet considered the report of the Director of Service Delivery, detailing the 2021/22 performance of the Eastbourne and Lewes Community Safety Partnership (E&LCSP). 3.4 of the report detailed that the Borough continued to be a relatively low crime area. With a rate of 82 crimes per 1000 people, the Borough was ranked as the third safest when compared with similar districts and borough.

Councillor Holt declared a personal interest in this item. He remained in the room and voted on the item.

Resolved (Non-key decision):

To note the achievements and activities of the Eastbourne and Lewes Community Safety Partnership in 2021/22.

Reason for decision:

To consider progress on delivery of the current Community Safety Plan.

50 A Coastal Concordat for England

The Cabinet considered the report of the Deputy Chief Executive and Director of Regeneration and Planning and Director of Service Delivery, seeking approval for Eastbourne Borough Council to adopt and be a signatory to the Coastal Concordat.

Resolved (Key decision):

(1) To adopt the Coastal Concordat (as December 2019)

(2) That authority be given to the Cabinet member for climate change, place services and special projects to sign a letter to the Department for Environment, Food and Rural Affairs confirming Eastbourne Borough Council's adoption of the Coastal Concordat.

Reason for decision:

To enable benefit to be gained from a streamlined planning system in relation to coastal applications.

The meeting ended at 7.43 pm

Councillor David Tutt (Chair)

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